

REQUEST FOR PROPOSALS DUBE TRADEPORT CORPORATION



INVITATION FOR PROPOSALS FOR THE PROVISION OF MAINTENANCE SERVICES OF THE HEATING, VENTILATION AND AIR CONDITIONING SYSTEM (HVAC) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS REF NO.: DTP/RFP/02/PRO/06/2016

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC has the HVAC system that comprises of ducting, valves, controllers, drives, fans, diffusers, chillers, air handling units, fan coil units, blow down units and fresh air units.

DTPC invites suitably experienced and qualified service providers to provide proposals to provide Monthly, Quarterly, and Annual service to all its HVAC system for a period of three (3) years. The contract will have an element of Enterprise Development of at least 15% of the contract value.

The scope of works includes but is not limited to ensuring that the HVAC system is maintained at an acceptable working standard. Effective proactive, predictive and preventative programmes must be put in place to minimise reactive maintenance.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 90/10.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Bid documents will be available from **Monday, 29th August 2016** to **Monday, 5th September 2016** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of R 1000.00 (one thousand Rands) must be paid via EFT prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, "**RFP/02/PRO/06**" and must clearly identify the Bidder, e.g. "ABC Consortium". Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for contractors, who have paid for the Bid Documents, will be held at DTPC 290 South, 7 Umsinsi Junction, La Mercy, KZN on **Monday, 6th September 2016 at 11:00**.

Enquiries should be directed to Vanishree Naidoo via email: tenders@dubetradeport.co.za

CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the DTPC offices on or before **11h00**, South African time on **Monday, 19th September 2016**. Documents should be clearly marked "**PROVISION OF MAINTENANCE SERVICES**"

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DUBE TRADEPORT CORPORATION



OF THE HEATING, VENTILATION AND AIR CONDITIONING SYSTEM (HVAC) FOR DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS”