

REQUEST FOR PROPOSALS

DUBE TRADEPORT CORPORATION (DTPC)

INVITATION FOR PROPOSALS FOR THE MAINTENANCE AND SUPPORT FOR THE DTPC MEDIA ENVIRONMENT FOR A PERIOD OF THREE YEARS FOR THE DUBE TRADEPORT CORPORATION

REF: DTP/RFP/70/ITC/9/2013

Dube TradePort Corporation (DTPC) was created as a provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

The DTPC is seeking to appoint a service provider that will provide support and maintenance for the DTPC media environment for a period of three years. This includes break fix, but not limited to the following:

- Dube Square Media Equipment which includes:
 - o The Out Door LED screen
 - o Wireless sure mics
 - o Crestron Equipment
 - o Speakers
 - o Amplifiers
- Fiber LNB and DSTV Dish
- Creston PLC inside LED Boards

EVALUATION OF THIS BID:

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2011 using the 80/20 preference point system where 80 points will be reserved for price only and 20 points reserved for preference points as per the B-BBEE verification certificates or EME letters.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Request for Proposals and Specification documents will be available **from Monday, 20th January 2014 until Friday, 24th January 2014** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R 1000.00** (one thousand Rands) must be paid prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. The DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, **“DTP/RFP/70/ITC/9”** and **must clearly identify the Bidder**, e.g. **“ABC Consortium”**. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No.: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC offices, Fourth Floor, 29° South, 7 Umsinsi Junction, La Mercy, KZN on **Monday, 27th January 2014 at 11:00**

Enquiries should be directed via email tenders@dubetradeport.co.za

CLOSING DATE & TIME FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on **Tuesday, 11th February 2014**. Documents should be clearly marked **“PROVISION OF THE MAINTENANCE AND SUPPORT FOR THE DTPC MEDIA ENVIRONMENT FOR THE DUBE TRADEPORT CORPORATION”**