

REQUEST FOR PROPOSALS

APPOINTMENT OF A PANEL OF ATTORNEYS / LAW FIRMS TO PROVIDE AD HOC LEGAL SERVICES TO DUBE TRADEPORT CORPORATION FOR A PERIOD OF THREE (3) YEARS

REF NO.: DTP/RFP/42/CEO/01/2018

Dube TradePort Corporation (DTPC) was created as a schedule 3C provincial public entity to develop Dube TradePort. Refer to www.dubetradeport.co.za for more information on DTPC.

DTPC invites proposals from suitably qualified and experienced attorneys / law firms to provide legal services as and when required by the organisation for a period of three (3) years.

Legal services shall include, but not limited to: Administrative Law, Black Economic Empowerment, Building and Construction Law, Collection Matters, Commercial and Contract Law, Constitutional Law, Conveyancing, Criminal Litigation, Employment / Labour law, Environmental Law, Financing / Funding Agreements, Information Technology Law, Insurance, Intellectual Property (IP) Law, Specialists, Procurement Law, Public Sector Legislation, Taxation, Aviation Law, Municipal and Town Planning laws.

DTPC intends to allocate 50% of the overall panel to African black owned (EME or QSE) companies.

EVALUATION OF THIS BID

All proposals will be evaluated in various stages – compliance and functionality will be assessed and thereafter all responsive proposals will be evaluated in accordance with the PPPFA regulations, 2017 using the 80/20 preference point system where 80 points will be reserved for price only and 20 points reserved for preference points as per the B-BBEE verification certificates.

REQUESTS FOR DOCUMENTS & ENQUIRIES

Request for Proposals and Specification documents will only be available **from 5 March 2018 until 14 March 2018** during the weekdays (Mon – Fri) between 08h30 and 16h00, at the Dube TradePort Corporation offices at 7 Umsinsi Junction, 4th floor, 29° South, La Mercy, KwaZulu-Natal. A non-refundable document fee of **R 500.00** (five hundred Rands) must be paid prior to collection of the Bid Documents. No cash will be accepted and proof of payment must be produced on collection of the Bid Documents. Please allow 2 days for funds to reflect in the account. The DTPC will only release documents once the payment has been cleared in its bank account. Payments must contain the reference, “**RFP/42/CEO/01**” and **must clearly identify the Bidder**, e.g. “**ABC Consortium**”. Electronic versions of these documents will only be available on confirmation and/or proof of payment.

Dube TradePort Corporation banking details:

Bank: ABSA; A/C No: 405 687 3817; Branch Code: 632 005; A/C Name: Dube TradePort Corporation; Account type: Current

A **COMPULSORY** briefing session for service providers, who have paid for the Bid Documents, will be held at DTPC 29° South, 7 Umsinsi Junction, La Mercy, KZN on **15 March 2018 at 13:00**.

Enquiries should be directed via email: tenders@dubetradeport.co.za

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CLOSING TIME & DATE FOR SUBMITTING RESPONSES

Proposals must be submitted at the **DTPC** offices on or before **11h00**, South African time on **28 March 2018**.

Documents should be clearly marked “**PROVISION OF LEGAL SERVICES TO DUBE TRADEPORT**”